

REGULATIONS FOR THE 2024 MISSION CO-OPERATIVE PROGRAM

1. The goal of the Mission Co-Operative program of the Archdiocese of Toronto is to provide for the education of Missionaries and for food and medical care for the poor. All appeals must be based on this mandate.
2. Mission speakers must apply to the Archdiocese of Toronto in writing. An application should be sent no later than **January 24, 2024** to the Archdiocese of Toronto, Attn: Mission Co-Operative Program. Successful applicants will be notified sometime in March of their inclusion in the Program.
3. Mission speakers will be assigned to speak in one or two parishes. Once accepted, Mission speakers should contact their assigned parish(es) by **May 24, 2024** to schedule a mutually acceptable weekend for the Appeal to take place.
4. **Presentations from Mission speakers shall take place during the months of July and August.**
5. The Mission speaker, if a priest, should discuss with the pastor his availability to assist with hearing confessions and the Celebration of the Eucharist.
6. Appeals made by non-ordained Religious should be made following a short homily of the Mass.
7. Mission speakers are required to arrange for their own transportation to and from their assigned parishes.
8. Priest speakers may request to be accommodated at the parish rectory on the Saturday night, depending on room availability and the pastor's approval. Accommodations for Sisters may be arranged through their Order, or at a nearby Convent. Lay speakers are to make their own accommodations.
9. If a Missionary speaker is able to present in a language other than English, this should be noted at the time of application.
10. The Archdiocese of Toronto will provide envelopes to parishes for the Mission Appeal. These envelopes are to be ordered by the parishes through the Archdiocesan Facilities Department at the beginning of the year.
11. **Names and addresses of parishioners are not to be taken by the Missionary, and solicitation of funds apart from the Appeal at Mass is not permitted. No funds are to be collected by the Missionary Speaker on the appeal weekends. All funds must go through the Mission Co-operative Program.**
12. The purpose of the Mission Co-operative Program is to support the outreach of the Catholic Church. Participating Diocese/Religious Orders/Lay Organizations are required to send a representative to make the appeal. If a representative is unable to make the presentation, the Parish is under no obligation to hold a collection for the Mission Co-operative participant.
13. Funds collected from the Mission Appeal are to be sent by the parish to the Development Office no later than one month after the collection has taken place. These funds will be forwarded by the Archdiocese to the Missionary Diocese, Religious Order or Lay Organization by Spring of 2025.
14. To comply with Canada Revenue Agency requirements, participants of the Mission Co-Operative program are required to provide a report outlining the use of the proceeds from the Appeal. This report must show that the proceeds were used for the projects approved in their application and must be received by the Development Office no later than December 31, 2025. Future participation of the program will be contingent upon the receipt of this report. (N.B. Those Religious Orders/Lay Organizations that have Registered Charity Status with Canada Revenue Agency and have provided us in writing with both their charitable registration number and their intention to report the use of their proceeds from the Appeal directly to the Canada Revenue Agency are not required to provide us with a report.)
15. **Speakers for the Mission Co-operative Program presenting in the Archdiocese of Toronto are required to provide documentation attesting to their good standing with their respective Diocese/ Religious Order/ Organization by May 24, 2024. Please refer to the attached Guidelines for Speakers for further details.**