

Employment Opportunity

YOUTH MINISTER

St. Martin of Tours Parish

1290 McBride Avenue Mississauga, ON L5C 1M8

Part Time (19 hours per week)

Target Hiring Salary: \$20 per hour

Overview:

St. Martin of Tours is seeking a part time youth minister with experience in the implementation of social retreats and outreach that meets the spiritual formation of students in grades 6-12. This position reports to the Pastor and provides leadership and direction for the yearly activities of the parish Youth Ministry, as well as advocacy for the youth.

Responsibilities:

EDGE & Teen Grade 6-12 Ministries

- Invest time in meeting, engaging and developing relationships with youth
- Prepare and successfully launch programs for grades 6-8 and 9-12 at the parish that provides a strong catechetical, social & relevant issue to its sessions bi-weekly or weekly
- Prepare and run an “Edge” ministry retreat
- Develop necessary social media outlets and networking options to communicate and enhance ministry outreach
- Hold gatherings twice a month for the youth of the parish

Sacrament of Confirmation Preparation

- Assist or Direct the Sacrament of Confirmation formation process through the parish that is comprehensive, and handle responsibilities of the Confirmation itself (liturgical & administrative)
- Run the necessary Confirmation Retreat for confirmandii
- Recruit, direct and form leaders to assist with Sacrament of Confirmation preparation

Camp Ministry Opportunities

- Research feasibility of running a parish-based summer Catholic camp program for children of the community
- Prepare and provide parish summer camp experiences for children at or through the parish

Ongoing Functions

- Develop and advocate for creating an environment that supports youth ministry across the parish and its ministries
- Set goals to provide opportunities for youth to be more involved in the liturgical life of the parish
- Network with existing Catholic youth ministries in the Archdiocese to enhance opportunities, experiences and resources that could benefit the parish
- Research and pursue appropriate youth conferences and events to support parish ministry

- Develop necessary Social Media outlets and networking options to communicate and enhance ministry outreach
- Oversee the parish Youth Ministry budget development and usage
- Seek opportunities to bring parent connections, support and engagement as part of ministry process
- Other duties, as required

General Requirements:

- Have an education/formation/training background suited for the work required in this position or be prepared to develop if required
- Be in full communion with the Catholic
- Be highly organized and must have fundamental computer skills necessary for administrative functions (MS Office, web navigation, etc.)
- Strong interpersonal/communication skills
- Able to work collaboratively as a member of the parish pastoral team
- Able to work evening and weekends
- Must be legally entitled to work in Canada
- A criminal background check will be required of the successful applicant

Those wishing to be considered should submit their resume and cover letter in MS Word or PDF format to: **Fr. Biju Felix Antony** at **stmartinoftoursmi@archtoronto.org**. Deadline for receipt of applications is **Until the position is filled**. We thank all applicants, however, only those selected for an interview will be contacted.

In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodations to individuals with disabilities. If contacted for an interview, applicants should make any accommodation needs known at that time.