



**Ministry Position:        Choir Member or Music Ministry Member – Adult**

**Date Last Reviewed:     July 2019**

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**◆ Position Overview**

The Choir’s role has great importance in the Parish’s Liturgy. Members of the choir (music ministry) share in the proper performance of the music sung, and encourage the active participation of the faithful in the singing.

**◆ Activities/Responsibilities**

- Integrate their own area of responsibility in the singing of liturgical music, under the direction of the Choir Director
- Sing solo performances during the Liturgy when called upon
- Play an instrument for the music used during the Liturgy, when called upon.
- Attend weekly practices and regular rehearsals and come prepared with music selections as appropriate
- Be available to sing during other special Church services and events as required
- Work in conjunction with other members of the music staff to share in executing music for the Liturgy

**The Activities/Responsibilities listed above may not completely reflect the ministry performed at this parish. Please refer to the ‘Other Specifics’ box for duties that are specific to this parish.**

<b>Other specifics:</b>
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**◆ Skills, Experience and Qualifications**

- Active participant in Parish worship
- Demonstrates adequate skill in vocal techniques
- Exhibits some understanding of music and the Liturgy
- Has the following musical training:
  - \_\_\_\_\_ is necessary
  - \_\_\_\_\_ is an asset



### ◆ **Personal Traits and Qualities**

- Desires to serve the community and to commit time and talents to this ministry
- Needs to be a person of prayer and collaboration with strong interpersonal skills
- Able to comfortably and confidently sing in public
- Exhibits enthusiasm, a positive attitude and a genuine appreciation of music
- Demonstrates commitment to developing voice skills
- Demonstrates a spirit of generosity

### ◆ **Screening Requirements**

This is a General Risk Position

Note: When a minor under 18 years old participates in this ministry, High Risk screening is required for adults over 18 years. An asterisk (\*) identifies all High Risk screening requirements.

Before volunteering begins:

- Complete a Volunteer Application Form
- Attend interview and have personal references checked\*
- Complete a Police Information Check \*
- Complete appropriate training and orientation

After volunteering begins:

- There will be supervision and periodic evaluations
- An annual Offence Declaration and a new Police Information Check every 5 years\*
- Participant follow-ups may be conducted\*

### ◆ **Orientation and Training**

Standard parish orientation program, including AODA training, and orientation to the musical tone/philosophy of the particular parish choir.

### ◆ **Participant Group**

Other Choir Members and Instrumentalists

### ◆ **Support, Supervision and Evaluation**

The Choir Director is the first level of support, supervision and evaluation.

### ◆ **Length of Ministry Appointment**

\_\_\_\_\_ year term with the ability to renew (*General Risk*).



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of Toronto

One (1) year term with the ability to renew (*High Risk*).

◆ **Benefits and Working Conditions**

- Will directly contribute to the liturgical experience at the Parish
- Will develop choral singing ability
- Good training and experience for those seeking advancement in the field of music
- Must be able to attend orientation session as required
- This is a volunteer position requiring a time commitment of \_\_\_\_\_ hours per week/ \_\_\_\_\_ hours per month

*In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodation to individuals with disabilities. Prospective and current volunteers are encouraged to discuss potential accommodations with their Pastor.*

This Ministry Position Description accurately reflects the ministry of **Choir Member or Music Ministry Member - Adult** currently practised at,  
\_\_\_\_\_ Parish.

**Pastor's Signature**

PASTOR NAME

**Parish Volunteer Screening  
Coordinator's Signature**

COORDINATOR NAME

**Date**

**Prepared by: Archdiocese of Toronto, Volunteer Screening Department**